

# RENE PAULO R. COTONER

Tacloban City, 6500  
Mobile: 09155967823  
Email: cotonerpaulo5@gmail.com  
Sex: Male  
Status: Single



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## OBJECTIVE:

To secure a challenging position in a reputable company to enhance my knowledge and skills.

## SKILLS:

### Driving Skills

With non-professional driver's license with restriction code 2.

### Computer Skills

Knows Microsoft Office applications.

### Interpersonal Skills

Flexible team player, adaptable, positive, and a patient risk-taker who is open to new ideas.

### Communication Skills

A good listener and communicator who effectively conveys information verbally and in writing.

## EDUCATIONAL BACKGROUND:

Tertiary	ABE International College of Business and Accountancy Bachelor of Science in Hotel and Restaurant Management 2013-2019
	Holy Infant College Bachelor of Arts in Psychology 2012-2013
Secondary	Leyte National High School Tacloban City 2006-2012
Elementary	Rizal Central School

Tacloban City  
2000-2006

**EXPERIENCE:**

On the job trainee  
Hotel Rodolfo  
Sto. Nino Street, Tacloban City  
November 2018 – February 2019

**SEMINARS ATTENDED:**

Basic Life Support  
ABE Tacloban  
May 2019

Embracing Global Dining in Today's Trend  
ABE Tacloban  
March 13, 2018

Personal Development  
An Waray Convention Hall, Tacloban City  
Year 2013

**CHARACTER REFERENCE:**

Jenelyn V. Garcia, CPA  
ABE Tacloban  
09174451971

Anabelle R. Yu  
Leyte National High School  
09121952288