

# AHMAD RAZA

Professional Service Coordinator – Fuel Terminals & Retails



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## CAREER OBJECTIVE

To join a pro-active team in a company that would utilize & enhance my intellectual skills, work experiences & enthusiasm to accept challenges in the work force. Improve skills acquired to be able to grow with the company.

## EDUCATIONAL CREDENTIALS

Degree Program	Discipline	University/Institute	Duration	CGPA/Grade
Master of Science	Electrical & Electronics Systems	University of Lahore	2017-2019	3.6/4.0
Bachelor of Technology (Hons)	Electronics	Preston University	2012-2014	3.9/4.0
Bachelor of Technology (Pass)	Electronics	Preston University	2010-2012	3.6/4.0
Diploma of Associate Engineering (DAE)	Electronics	Punjab Board of Technical Education	2004-2007	Grade A/ 1 <sup>st</sup> Division
Secondary School Certificate (SSC)	Science	Board of Intermediate & Secondary Education	2002-2004	Grade B/ 1 <sup>st</sup> Division

## PROFESSIONAL EXPERIENCE

- Company:** ATTOCK PETROLEUM LIMITED (APL)  
**Job Duration:** October 2010 up to present  
**Position:** Senior Officer (Engineering)

### COMPANY PROFILE

APL is an associate company of the Attock Oil Group of Companies, which is the only fully vertically integrated group in Oil & Gas Sector of Pakistan involved in Exploration, Refining & Marketing.

### DUTIES AND RESPONSIBILITIES

- Ensure maintenance activities are performed according to specifications by meeting health, safety, environment (HSE) & quality & standards.
- Modification of plant to improve its process activities by safe and cost-effective manner.
- Commissioning & after service of centrifugal pumps, diaphragm control valves, liquid flow meters, solenoid valves & motor control panels.
- Commissioning & after service of diesel generators, CNG compressors, Fuel & CNG dispensers.
- Installation & maintenance of flood lights, flameproof lights, canopy & ceiling lights.
- Compiles with constitutional and company SOPs in respect of HSE requirements.
- Liaison with other departments to provide technical assistance. Feedback to vendors & engineers to contribute to the non-stop improvement of test procedures and manufactured equipment.

2. **Company:** AL-HASEEB ASSOCIATES  
**Job Duration:** July 2008 – September 2010  
**Position:** Associate Engineer (Electronics)

### **COMPANY PROFILE**

Al Haseeb Associates was established in 2003 and today it's the leading engineering firm providing high quality engineering & Telecom Services. It is a dynamic firm with the technology resources and technical expertise to perform the work.

### **DUTIES AND RESPONSIBILITIES**

- Maintenance and troubleshooting of electronic & electrical devices.
- Maintenance of DC power supplies, electronic circuit boards, electric motors.
- Power connection of circuit breakers, magnetic contactors, relays, timers, etc.
- Preparation of maintenance log sheets, check lists etc.

3. **Company:** ATTOCK REFINERY LIMITED (ARL)  
**Job Duration:** One month (September 2007)  
**Position:** Internee

### **COMPANY PROFILE**

ARL is the pioneer in crude oil refining in the country from past 90 years. ARL's plants have been gradually upgraded with state-of-the-art hardware to remain competitive and meet new challenges.

- Knowledge of HCU (Heavy Crude Unit), Reformer & Boiler units.
- Knowledge of product filling and decanting.

### **EXPERTESE IN TESTING INSTRUMENTS**

- Multimeter, clamp meter, megger & earth tester
- Oscilloscope for measurement of signal wave forms
- Laser alignment tool for coupling alignment

### **SKILLS / ABILITIES**

**Computer:** Proficient in basic computer software systems i.e. MS Excel, Word & PowerPoint  
**Typing Skill:** Excellent English typing  
**AutoCAD:** Ability to make drawings regarding electronics & electrical on AutoCAD  
**Interpersonal:** Excellent interpersonal skills, excellent presentation and facilitation skills, effective motivator  
**Communication:** Excellent written and spoken English

### **PERSONAL INFORMATION**

<b>Date of Birth:</b>	24-07-1988	<b>Nationality:</b>	Pakistani
<b>CNIC No:</b>	37405-5750068-9	<b>Religion:</b>	Islam
<b>Marital Status:</b>	Single	<b>Gender:</b>	Male
<b>Domicile:</b>	Punjab (Rawalpindi)	<b>Driving License No:</b>	61553
<b>Passport No:</b>	GX9890682	<b>Emergency Contact:</b>	+923455903785