

SUMEET KHETPAL

NETWORKING AND CYBER SECURITY

+61 451 368576

Sumeetkhetpal@hotmail.com

www.linkedin.com/in/sumeetkhetpal

Australia



MY PROFILE

I am a Master of Information Technology post graduate majoring in Network and Cyber Security. ITIL certified with network support and IT management experience of working with the network administration team. I am also trained at administrating networks, installing operating systems, installing new software hardware components, and implementing LAN/WAN equipment. I am good at analyzing problems and troubleshooting. I love to make connections with people from different backgrounds.

EDUCATION

MASTER OF INFORMATION TECHNOLOGY NETWORKING AND CYBER SECURITY - GRIFFITH UNIVERISTY 2018 - 2019

Grade Distinction Average

Key Subjects:

- Data Communication – Focus on LAN connectivity and troubleshooting. Practical work includes designing, building and troubleshooting simple peer-to-peer networks and ensure LANs are connected to the Internet.
- Advanced Networking - in-depth knowledge of physical, data link and network layer technologies of modern wireless communications
- Database Design - the organisation, modelling, transformation and presentation of data using MySQL and PhpMyAdmin.
- Information Security Management – Focus on information storage and preservation
- Network Security – understand well-known protocols for data or content protection and encryption standards that are widely used by industries. Use of Crypto tool to encode and decode cipher text successfully
- IT Service Management – ITSM is a practice or discipline of designing, implementing, delivering, and supporting IT services offered to customers in a business environment. Analysed case studies and applied relevant ITIL processes and functions

BACHELORS OF BUSINESS ADMINISTRATION - UNIVERSITY OF SOUTH AUSTRALIA 2009 - 2011

(MARKETING, MANAGEMENT AND ACCOUNTING)

Key Subjects:

- Management Control Systems – Planning strategies, performance evaluation and control processes.
- International Marketing- Consumer behavior and influence of environmental factors, researching oversea markets, Market entry strategy, pricing and promotions and distribution management
- Market Research - understanding of what market research can do, how it is carried out, and the different sorts of market research data commonly encountered
- Market Analysis - understanding of consumer markets, brand performance, product attributes and overall market behaviour
- Buyer and Consumer Behavior - concepts of individual consumer behaviour
- Managing Communication in Business – Theoretical and practical understanding of communication issues and strategies in the current organisational context.

TECHNICAL SKILLS

- Troubleshooting/ Packet Tracer practiced in Data communication course in Data communication course
- Cisco routers and switches installation, termination, testing, maintenance and configuration
- Wireshark packet analysis and Packet tracer knowledge
- Basic Python knowledge and Logisim
- Networking routing protocols, VPN, TCP/IP, DNS understanding through advanced networking course, and CCNA preparation classes
- MySQL skills practiced in the database design course
- Firewall Management and Backup Solutions

EMPLOYMENT HISTORY

IT SPECIALIST

Z RESTAURANTS PTY LTD | NOV 2020- ON GOING

- Tracking and troubleshooting various technical issues in inventory systems
- Perform backups, maintenance of backups, recovery procedures, and enforce security and integrity controls.
- Implementation and administration of documents, guidelines, security policies and procedures.
- System testings and upgrades including debugging, tracking, reproduction, logging and resolving all identified problems.
- Installation and maintenance of IT equipment, antivirus subscriptions.
- Resolving and repairing server related hardware and software malfunctions.
- Continually surveying the current computer site to determine future network needs and making recommendations for enhancements in the implementation of future servers and networks.

NETWORK ADMINISTRATOR INTERN

COMPUTIT PTY LTD | JULY 2020- OCT 2020

- Monitored, Diagnosed and perform troubleshooting through interactions with end-users remotely or on site
- Answering phone calls and email requests in a professional manner and logging of Incidents
- Troubleshooting using Ninja RMM for tracking issues and monitoring the network
- Assembling new systems, maintaining existing software/ hardware and monitoring computer networks and systems
- Performed backup/recovery strategies, disaster recovery tasks and troubleshoot network connectivity issues
- Active directory user/computer accounts and group policy management
- Install, configure, and troubleshoot peripherals such as printers, scanners, webcams, and various devices

PROJECT MANAGEMENT INTERNSHIP

TPS PAKISTAN PVT LTD | JAN 2019- FEB 2019

- Assist in building a new Application Programming Interface requirement questionnaire
- Understand client interaction process from product development department
- Researched list of companies offering card management solutions
- Prepared a report on Virtual card features

BUSINESS ANALYST INTERN

INFOTECH GROUP | BANKING SERVICES UNIT | DEC 2018

- Learned change requests on a Banking Digital Platform (Fusion Banking Corporate Channels – FBCC)
- Attend meetings to understand customer's specifications and requirements
- Learned basics to operate MYSIS portal for FBCC customisation
- Assist in Change Request (CR) documentations

SALES MANAGER

RAJPAL GROUP | ASHOK LEYLAND | APRIL 2014 - MARCH 2015

- Lead Marketing Campaigns for Product launch and product promotions
- Development and Implementation of sales strategies
- Directing and scheduling the activities of sales staff
- Assist in preparing Sales forecast and key expenses forecast
- Maintain a positive and ethical working relationship with vendors and customers
- Developing and implementing policies and goals
- Assist in the promotion of products and meet sale targets
- Administer sales policies and program training

AWARDS AND ACHIEVEMENTS

- Certified AWS Cloud Practitioner
- Certified Linux Essentials 010-160 – Linux Professional Academy
- Certified ITIL v4 Foundation – Axelos (PeopleCert)
- CCNA preparation course from Logitrain, Brisbane
- Microsoft Office Specialist – Certificate of Completion
- Windows 10/ Mac OS knowledge

SOFT SKILLS

- Good communication skills with an experience of leading multiple teams and projects in University and past work experience.
- Excellent time management - Outlined work plans, determined resources, wrote timelines and generated budgets as a part of a project.
- Problem Solving and Prevention- able to deal the problems calmly and effeciently developed over time through client facing roles.

VOLUNTEER WORK

- Member of www.RobinHoodArmy.com Pakistan for 3 years- Leading / participating in activities (Food drives to provide free meals to homeless)

LANGAUGES

I am multilingual and can speak fluently in

- English
- Urdu and
- Hindi.

WEBSITE

- <https://sumeetkhetpal.wixsite.com/sumeetk>

MEMBERSHIP

- Member of Australian Computer Society
- Linux Academy

REFERENCES

- <https://www.linkedin.com/in/sumeetkhetpal/>