



Zeeshan Hussain

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Age: 26 years / single

Address: 41-E Block Architect Engineering Housing Society Near Shoukat khanum Hospital Lahore



Objectives

As Supply Chain Officer capable of working in a cutting edge technology environment, that allow utilizing my skills, creativity & experience in moving the company ahead with the growth opportunities in a motivational environment, good communicator, presenter, negotiator, team leader and a good team worker, able to think logically and analytically in both industrial and academic environment.



Work Experience



Fast Cables Limited,
Supply Chain Officer.

[December,2018] – [Present]

- *Accept Purchase requisition from Store (Normal & Critical)*
- *In order to ensure smooth operation, handling opportune and quality procurement of more than 1,000 million under supervision of HOD.*
- *Design or implement supply chains that support business strategies adapted to changing market conditions, new business opportunities, or cost reduction strategies.*
- *Direct Reporting to Supply Chain manager*
- *Identify opportunities to reuse or repair materials/parts to minimize consumption of new materials/parts, minimize scrap.*
- *Collaborate with other departments, such as finance/accounts and quality assurance, to identify or qualify new suppliers.*
- *Prepare Weekly meeting report*
- *timely Follow-up with vendor about items sampling and delivering also prepare comparative statement for Pre-Audit Purpose.*
- *visit different markets of Lahore like "Branth road, Shalam Market Misri Shah, Daroga-wala, montgomery road, Urdu Bazar"*
- *Prepare General Service Order in Oracle ERP for timely items services*
- *Timely Follow-up from market about collection of items*
- *Vendor Development Pool according to SOP with Supplier's Evaluation and Supplier Pre-qualification forms*

➤ **PROFESSIONAL SKILLS EFFECTIVENESS**

- *Ability to think technical and operationally which ensured identification of problems, resolved them timely and applied my skills to fulfill objective of given tasks.*
- *Effective communication skills, working effectively within the team, resolution of complex situations and a high-quality work.*

➤ **CORE PROFESSIONAL STRENGTHS**

- *Goal Oriented Strategies*
- *Company Rules and Regulations*
- *Unique Problem-Solving Ability*
- *Building Key Strategic Relationships*

➤ **Software Skills**

- *Enterprises Resources Planning*
- *MS Excel*
- *Oracle*
- *MS Office*

➤ **PERSONAL PROJECTS**

- *PVC Hall Procurement (03/2019 – 12/2019)*
(electrical and mechanical items procurement)
- *Vendor development pool*
- *Contracting with vendor*

- **Internships**

C.A TEXTILE MILLS (Pvt.) Limited.

- *Technical training under the professional & experienced staffs.*

- **Education**

Lean Six Sigma (White Belt)

Pakistan Industrial Technical Assistance Centre

Supply Chain Management (April-2018 May-2018)

Pakistan Industrial Technical Assistance Centre

Master Business Administration (MBA-Finance) (2014-2018)

University of Education Lahore.

CGPA: 3.30/4

Bachelors of Commerce (B.com) (2012-2014)

University of Punjab Lahore.

Intermediate of Commerce (I.Com) (2010-2012)

Punjab College Of Commerce New Muslim Town, Lahore

Matric (Science) (2008-2010)

Govt. Islamia High School, Sanat nagar, Lahore

- **Abilities**

- *Fluent in English*
- *Honest, Punctual & Committed to hard work*